DODGE COUNTY AUDIT COMMITTEE MEETING

127 E. OAK STREET CONFERENCE ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING JUNEAU, WI 53039

September 12, 2013

By roll call, members present: Pollesch, Gunderson, Marose, and Fabisch. Also present were James Mielke, County Administrator, Ruth Otto, IT Director, and Lori Fett, Administrative Assistant.

Members absent: Houchin

Meeting called to order at 8:00 a.m. by Chairman Pollesch.

Fett certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Motion by Gunderson, seconded by Marose to approve the minutes of August 29, 2013. Motion carried.

Committee member reports: None

Old Business: Fett read the email from Jeff Hoffman, Community Development Educator from UW-Extension regarding the purchase from Olive Promotion. Dodge County purchased 900 of the backpacks for Dodge County Youth programs. The other 600 backpacks are going to Columbia, Washington, and Iowa counties. By purchasing in a larger quantity Dodge County was able to get a better price. Fett also read an email from Sheriff Pat Ninmann regarding the purchase from Point Emblem. The purpose of the coins that was purchased is to be presented to individuals that have gone above and beyond – be it citizens or employees. An example is recently we had a citizen pull a subject out of a vehicle that was on fire, when Sheriff Ninmann gets the coins they will be receiving the first one for putting themselves at risk in order to save the life of another.

Motion by Gunderson, seconded by Fabisch to allow payment of Clearview vouchers in the sum of \$67,070.08 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Marose, seconded by Fabisch to allow payment of vouchers in Batch 148060 for \$2,832.41 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Ruth Otto, IT Director explained to the Audit Committee regarding the charges that were on an IT employee expense sheet. Otto explained that the charge was for the wireless access points that were needed at the Henry Dodge facility and due to pricing it was the only way to get them. Motion by Fabisch, seconded by Marose to allow payment of vouchers in Batch 148077 for \$25,580.64 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Fabisch, seconded by Marose to allow payment of vouchers in Batch 148113 for \$140,367.99 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for September 26, 2013 at 8:00 a.m.

Motion by Marose, seconded by Fabisch to adjourn. Motion carried. Meeting adjourned at 8:41 a.m.

Respectfully submitted,

ohn Jaluich

Secretary John Fabisch

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.